

Item 11

REPORT TO STANDARDS COMMITTEE

8TH FEBRUARY 2007

REPORT OF SOLICITOR TO THE COUNCIL AND MONITORING OFFICER

STANDARDS TRAINING EVENTS: 28TH SEPTEMBER, 9TH OCTOBER AND 23RD OCTOBER 2006: EVALUATION QUESTIONNAIRE FEEDBACK

1. SUMMARY

- 1.1 This Report analyses the evaluation questionnaire responses from the training events on standard issues that were held on Thursday 28th September 2006 in the Council Chamber, Monday 9th October 2006 at Great Aycliffe Town Council and Monday 23rd October 2006 at Sedgefield Town Council. The training sessions were conducted by the monitoring Officer in each case
- 1.2 The event provided members with an update on standards issues, included the showing of the latest Standards Board DVD on local investigations and provided an opportunity to discuss current issues and receive feedback.

2. RECOMMENDATIONS

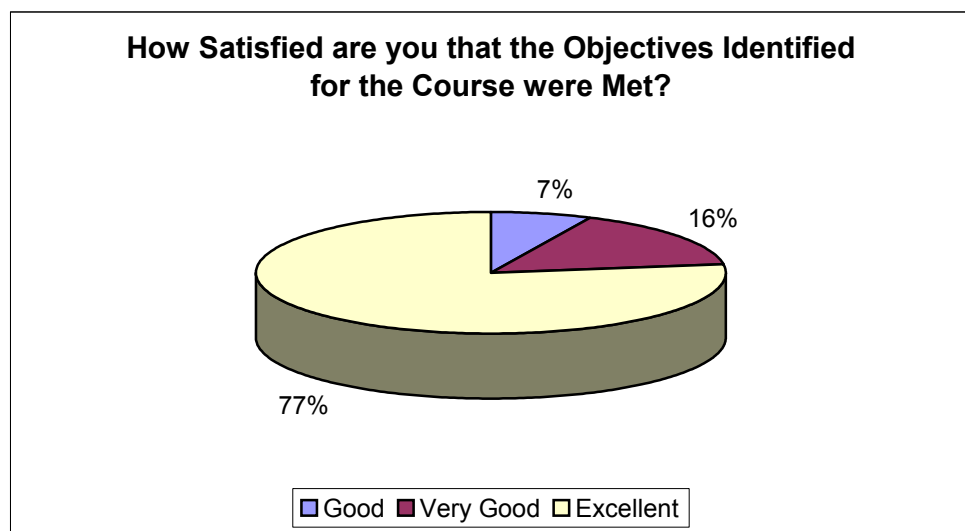
- 2.1 That the Standards Committee be appraised of the report.
- 2.2 That similar training events be arranged on an annual basis.

3. DETAIL

- 3.1 The training events were specifically aimed at Members, however, several Town Clerks attended. 30 Members attended the first training event held in the Council Chamber on the 28th September and out of these 30, 23 Councillors completed the evaluation questionnaire.
- 3.2 15 delegates attended the second training event held at Great Aycliffe Town Council on the 9th October 2006 and all 15 delegates completed the questionnaire.
- 3.3 16 delegates attended the third training event held at Sedgefield Town Council on the 23rd October 2006 and out of these 16, only 7 completed the questionnaire.

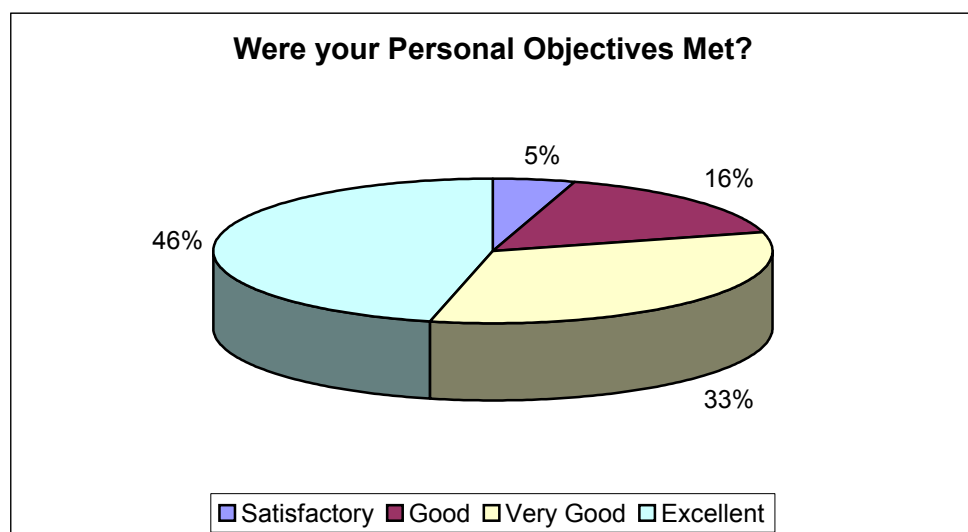
- 3.4 The questionnaire focused on three areas, which consisted of general information, a course satisfaction survey and comments.
- 3.5 **Course Satisfaction Survey:** All of the responses to the questions from the satisfaction survey have been correlated and conclusions have been drawn. The following analysis is based on the collective questionnaire responses from all 3 training events.
- 3.6 *How satisfied are you that the objectives identified for the course were met?* The responses to this question were extremely positive, 77% of the delegates were highly satisfied and all delegates were of the opinion that the objectives identified for the course were met to a good or very good level.

3.7



- 3.8 *Were your personal objectives met?* All of the delegates thought that their personal objectives had been met, 46% to a very high standard.

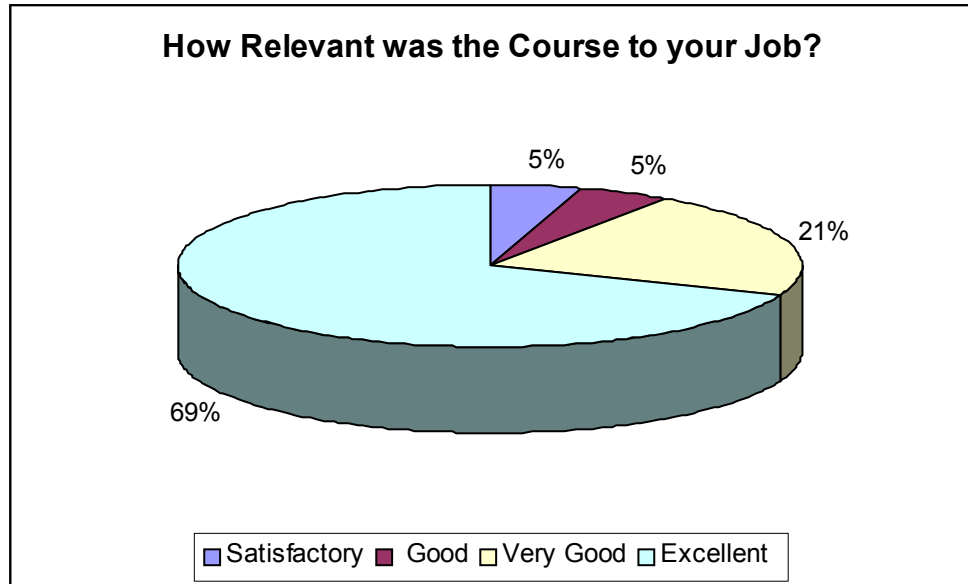
3.9



- 3.10 *How relevant was the course to your Job?* As expected the

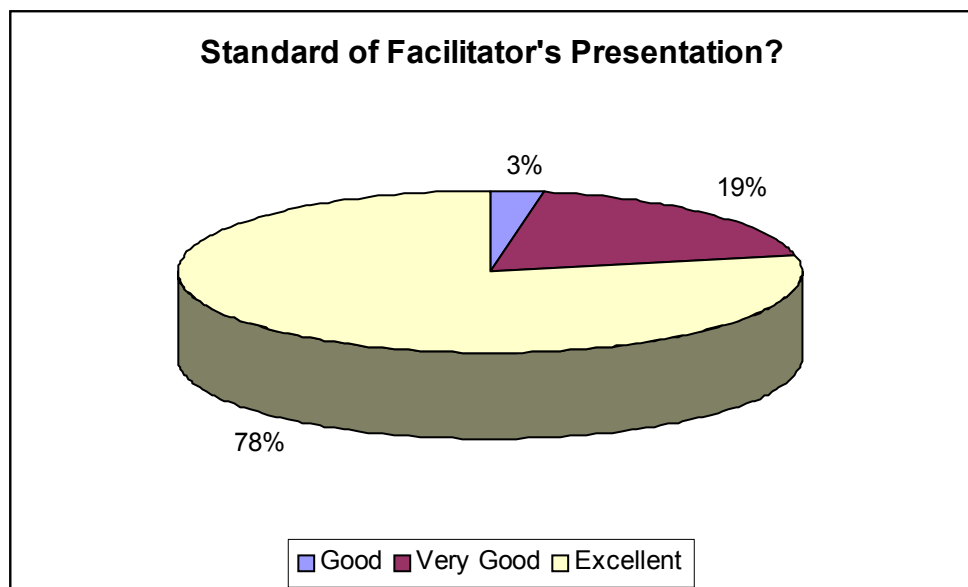
Course was very relevant to the majority of the delegates because the course was aimed specifically at Members.

3.11



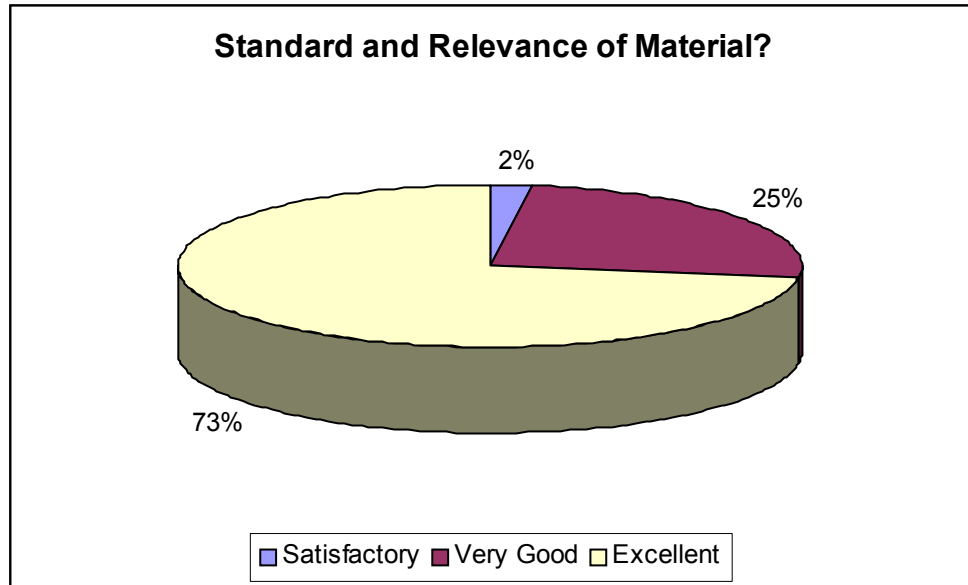
3.12 *Standard of facilitator's presentation?* The standard of the facilitator's presentation was extremely high, 78% of the delegates thought that the presentation was excellent.

3.13



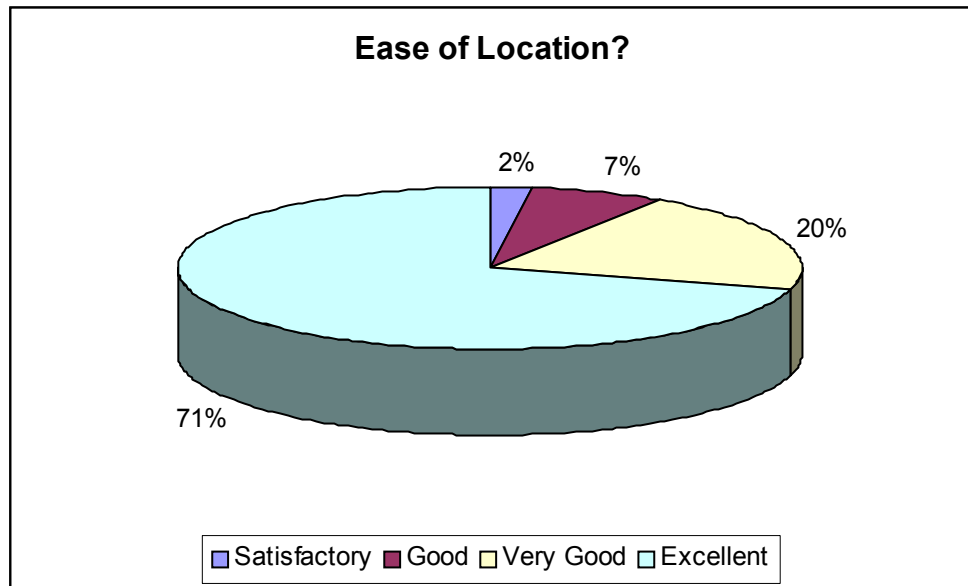
3.14 *Standard and relevance of materials?* Over half of the delegates agreed that the standard and relevance of the material was outstanding. As shown the remaining delegates were more than satisfied with the material.

3.15



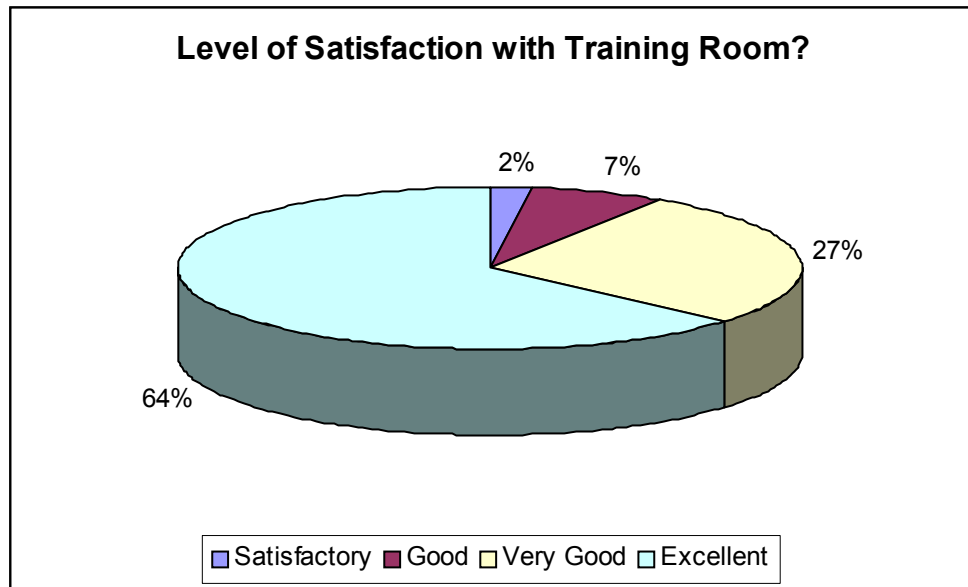
3.16 *Ease of access to location?* Almost $\frac{3}{4}$ of the delegates thought that the location was excellent, possibly because the delegates were familiar with the location from previous meetings and training.

3.17



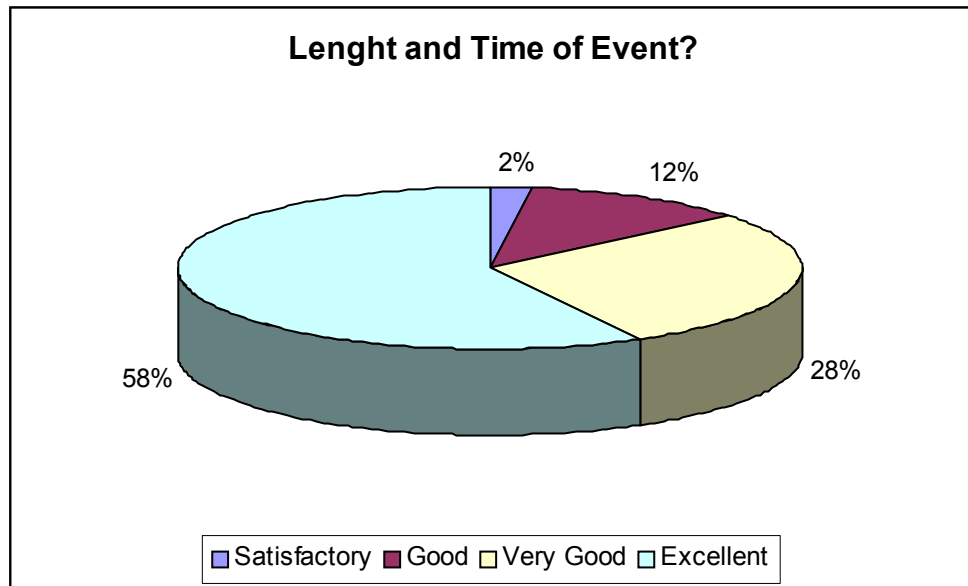
3.18 *Level of satisfaction with training room?* 91% of the delegates agreed that the training room was of a very good or higher standard.

3.19



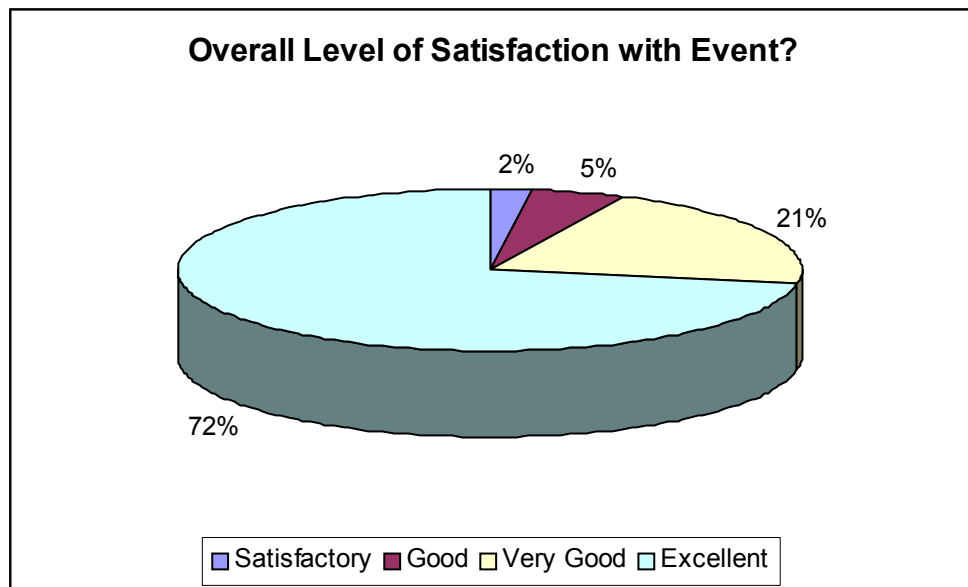
3.20 *Length and timing of event?* More than half of the delegates agreed that the length and time of the event was excellent. Only 2% thought it was satisfactory.

3.21



3.22 *Overall level of satisfaction with event?* As the figures show below, the event was a huge success with the majority of delegates expressing a high level of overall satisfaction.

3.23



3.24 **Comments:** The majority of the questionnaires contained positive feedback and comments. Some of the comments included:

- The video was an excellent tool and very enjoyable.
- Well presented and very informative.
- All questions had a reply.
- Well worth attending, a must for all members.

3.25 Several suggestions were made to further improve the event, including:

- More training on the “process of what happens next”.
- DVD mandatory for all Members.
- Use an actual case example.
- Cover wider area of examples.

4. RESOURCE IMPLICATIONS

4.1 No specific financial implications have been identified.

5. CONSULTATIONS

5.1 The Council’s Management Team has considered this report.

6. OTHER MATERIAL CONSIDERATIONS

6.1 All material considerations have been taken into account in the contents of this report. In particular, risks may arise unless members of Council are fully appraised on standards matters.

7. OVERVIEW AND SCRUTINY IMPLICATIONS

7.1 None apply.

8. LIST OF APPENDICES

8.1 None apply.

Contact Officer: Dennis A. Hall/Laura Starrs
Telephone Number: 01388 816166, Ext. 4268
E-mail address: dahall@sedgefield.gov.uk

Wards: N/A

Key Decision Validation: N/A

Background Papers

Evaluation Questionnaires: 28th September 2006, 9th October 2006 and 23rd October 2006

Examination by Statutory Officers

	Yes	Not Applicable
1. The report has been examined by the Councils Head of the Paid Service or his representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. The content has been examined by the Councils S.151 Officer or his representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. The content has been examined by the Council's Monitoring Officer or his representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The report has been approved by Management Team	<input checked="" type="checkbox"/>	<input type="checkbox"/>